

<b>MEETING DETAILS</b>											
Time and Date	2:00 pm, Wednesday, 2 February 2011										
Venue	A+ Trust Room, Clinical Education Centre, Level 5, Auckland City Hospital, Grafton										
<b>1</b>	<b>MIHI WHAKATAU</b>										
	The meeting commenced at 2:02pm with a Mihi from the ADHB Kaumatua with responses by the Chair and the CEO.										
<b>2</b>	<b>ATTENDANCE AND APOLOGIES</b>										
	<p><b>Board Members</b></p> <table> <tr> <td>Dr Lester Levy (Chair)</td> <td>Jo Agnew</td> </tr> <tr> <td>Peter Aitken</td> <td>Judith Bassett</td> </tr> <tr> <td>Susan Buckland</td> <td>Dr Chris Chambers</td> </tr> <tr> <td>Dr Lee Mathias</td> <td>Robyn Northey</td> </tr> <tr> <td>Gwen Tepania-Palmer</td> <td>Ian Ward</td> </tr> </table> <p><b>Management in Attendance</b></p> <p>Garry Smith – Chief Executive  Dr Denis Jury – Chief Planning &amp; Funding Officer  Dr Margaret Wilsher – Chief Medical Officer  Brent Wiseman - Chief Financial Officer  Greg Balla – Director Performance &amp; Innovation  Ngaire Buchanan - General Manager Operations  Taima Campbell – Executive Director Nursing  Hilda Fa’asalele – General Manager Pacific Health  Mark Fenwick – Communications Manager  Naida Glavish – Chief Advisor Tikanga, GM Maori Health  Paul Green – Manager Materials Management  Aroha Haggie – Maori Health Gains Manager  Janice Mueller – Director Allied Health  Vivienne Rawlings – General Manager Human Resources  Ian Bell - Board Administrator</p> <p><b>Apologies</b></p> <p>An apology had been received from Rob Cooper.</p>	Dr Lester Levy (Chair)	Jo Agnew	Peter Aitken	Judith Bassett	Susan Buckland	Dr Chris Chambers	Dr Lee Mathias	Robyn Northey	Gwen Tepania-Palmer	Ian Ward
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<b>3</b>	<b>CONFLICTS OF INTEREST</b>										
	There were no notifications of conflicts of interest for any item on the agenda. Updates to the register had been noted at previous meetings for the Chair being Chair of Waitemata District Health Board and for Gwen Tepania-Palmer including being on the Board of the Waitemata DHB.										

<b>4</b>	<b>CONFIRMATION OF MINUTES 2 DECEMBER 2010</b>
	<p><u>Moved Jo Agnew; seconded Chris Chambers</u></p> <p><i>That the minutes of the Auckland District Health Board meeting held on 2 December 2010 be confirmed as a true and correct record.</i></p> <p><u>Carried</u></p>
<b>5</b>	<b>ACTION POINTS 2 DECEMBER 2010</b>
	There were no actions or matters arising from the minutes.
<b>7</b>	<b>CHAIRMAN'S REPORT</b>
	<p>The Letter of Expectation had been received from the Minister and the Board and places a continued and renewed focus on improving services and reducing waiting times. The six health targets remain critical and the Board identified that these would also form a pivotal part of the Board's own key priorities for the organisation.. Health of older people has been introduced as a new priority and there is confirmation that financial performance needs to be within allocated budgets with no deficits. In terms of the targets the Board noted that the ADHB had, other than radiation therapy waiting times, relatively underperformed. The Chairman noted that the aim was now to get Auckland near the top of the league table for each target. The Board's view was to have a culture focused on patient care as well as clinical care.</p> <p>There would be more collaboration with Waitemata DHB in addition to the regional work with an early example being funding and planning for primary care exploring consolidation and joint appointments. Shared Services were also being addressed regionally to seek further savings.</p>
<b>8.1</b>	<b>Chief Executive's Summary</b>
	<p>The Chief Executive advised that his summary was at a high level with the points having been discussed in Committees.</p> <p>Elective surgery was a critical target and performance year to date was very concerning and mitigations were being set in place. In addition to the three staff recognised for services in the New Years Honours being Naida Glavish, Associate Professor Ed Gane and Associate Professor John Ormiston, Professor Leslie McGowan had been recognised.</p> <p>There was pressure in the diabetes service which management was addressing as a high priority. Kay Hyman had worked for ADHB for twenty years and her contribution was acknowledged.</p> <p>From a financial perspective costs were unacceptably high with savings not being realised. There is a need to have greater clinical engagement.</p>

<b>8.2</b>	<b>Minister's Six Health Priorities 2010/11</b>
	<p>A number of the targets had been discussed at the Hospital Advisory Committee. Diabetes Get Checked was an ongoing challenge for primary care and the appropriateness of the target had been discussed at the National Health Board as while it captured those with diabetes it did not address the 10% of the population that were likely to develop diabetes, particularly the disadvantaged, Maori and Pacific. The target could be more focussed on that population and how a difference could be made. This was critical and a high priority in regional planning. The same comments applied to cardiovascular risk assessment.</p> <p>Immunisation had a shared regional target of which ADHB's was 91%. It was noted that Maori intervention rates had not improved and while similar to Counties Manukau and Waitemata would be a major focus through a thirteen agency inter-sectorial approach. Overall the target was close to the level expected in the population.</p>
<b>8.3</b>	<b>Quarter One 2010/11 Performance – MoH Report</b>
	<p>The new reporting in a visual chart had been developed by the MoH and would be issued quarterly.</p>
<b>8.4</b>	<b>Better Sooner More Convenient</b>
	<p>This was a high priority for the region and would have more visibility with a focus on the eight DAP projects which would be included in regional services planning for the future. There had been insufficient clinical involvement in access to diagnostics. ED was considering providing after hours services from midnight to 8:00am which was supported by the Clinical Director as being cheaper than the external provider. There had been some delays in the pharmaceutical project in getting staff to interact with GPs. Clinical pathways had been developed, including discussions with Canterbury, being a useful tool as a means of prioritising at patient level. Overall there was positive regional work.</p>
<b>8.5</b>	<b>Greenlane Surgical Unit</b>
	<p>The approval of the Minister was noted and there would be a full briefing at a future meeting.</p>
<b>10.1</b>	<b>DAP Projects Report</b>
	<p>This was the overall summary for the organisation of progress against the District Annual Plan. It was considered that elective surgery volumes should be noted as it was an area of serious concern. Management were undertaking walkarounds with a focus on patient and staff safety with issues varying from area to area.</p>
<b>11.1</b>	<b>Finance Committee Recommendations</b>
	<p><u>Moved Lee Mathias; seconded Robyn Northey</u></p> <p><b>Relocation of Contact Centre and Referrals</b></p> <p><i>That the ADHB approves the capex of \$586,614 to fit-out vacant space in Building 11 on the Greenlane site for the Contact Centre and Referrals Service to enable these services to vacate Building 10 at Greenlane in accordance with the Exit Plan for that building approved by the Board in December 2007; and that the tender from Teak Construction Ltd to undertake the fit-out works in Building 11 be accepted and the CEO be delegated authority to execute the contract once finalised</i></p> <p><b>CT Scanner, Ultrasounds and Mobile Image Intensifier</b></p> <p><i>That the ADHB endorses and approves the procurement process for the purchase of the CT Scanner for Auckland at \$1,247,230; the 7 Ultrasound machines for Cardiology and Radiology at \$812,786 and the Mobile Intensifier for Auckland at \$141,717 and associated building work.</i></p>

**Orthopaedic Trauma Implants and Instrumentation**

*That the ADHB approves the Supply Agreements for Orthopaedic Trauma Implants and Instrumentation between Counties Manukau DHB, Waitemata DHB and Auckland DHB and a panel of supplier; Biomet Ltd. Johnson & Johnson, LMT, Medartis, Medtronic, Smith & Nephew, Stryker, Zimmer, Synthes; with the contracts being for 3 years plus 2 year right of renewal with fixed pricing.*

**Retinal Screening**

*That the ADHB approves the ADHB Optimize Retinal Screening Project of \$529,032 noting the regional processes and waiting list priority but subject to the Regional Capital Committee approval and that of the MoH.*

**Mental Health Child and Family Unit Upgrade**

*That the ADHB approves the release of \$75,000 seed money to develop a final business case to upgrade the Mental Health Child and Family Unit and approves in principle total capital expenditure of approximately \$1,500,000 subject to that business case.*

Carried

**11.2 Finance Report**

The variance for the month was favourable which had increased the favourable variance year to date. January would be important in terms of annual leave charge which would be against the accrual in the balance sheet. Main variances were favourable revenue and unfavourable direct treatment costs and payroll. Looking forward there was a risk of not meeting the elective surgery volume targets. The balance sheet reflected the early payment of January revenue by the Ministry. The expectation of the Board was for no deficit budgets and for a coherent cost reduction programme.

**15 PUBLIC EXCLUSION**

Moved Robyn Northey; seconded Gwen Tepania-Palmer

That, in accordance with the provisions of Schedule 3, Clauses 32 and 33, of the New Zealand Public Health and Disability Act 2000, the public be excluded for consideration of Item 15.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under the above clause for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this resolution in relation to each matter:	Ground(s) under clause 34 for the passing of this resolution:
15.1 Confidential Board Minutes 2 December 2010 15.2 Northern Region Shared Services Organisation	To enable the Board to carry on without prejudice or disadvantage commercial activities and negotiations: Official Information Act 1982 s.9(2)(i) and s.9(2)(j)	That the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under s 9 of the Official Information Act 1982.

Carried

The items discussed in public exclusion were the confidential minutes 2 December 2010 and the Northern Region Shared Services Organisation.

Moved Gwen Tepania-Palmer; seconded Robyn Northey

*That the meeting resume in public.*

Carried

**NEXT MEETING**

The meeting closed at 3:58 pm

The next scheduled meeting is :  
2:00pm, Wednesday 2 March 2011  
Pohutukawa Room, Sorrento in the Park  
One Tree Hill Domain  
Epsom

**CONFIRMED**

**CHAIR:**

**DATE:**