

MEETING DETAILS											
Time and Date	2:00 pm, Wednesday, 6 April 2011										
Venue	A+ Trust Room, Clinical Education Centre, Level 5, Auckland City Hospital, Grafton										
1	KARAKIA										
	The Chair declared the meeting open at 2:08pm. Naida Glavish led the meeting with the karakia.										
2	ATTENDANCE AND APOLOGIES										
	<p>Board Members</p> <table> <tr> <td>Dr Lester Levy (Chair)</td> <td>Jo Agnew</td> </tr> <tr> <td>Peter Aitken</td> <td>Judith Bassett</td> </tr> <tr> <td>Susan Buckland</td> <td>Dr Chris Chambers</td> </tr> <tr> <td>Dr Lee Mathias</td> <td>Robyn Northey</td> </tr> <tr> <td>Gwen Tepania-Palmer</td> <td>Ian Ward</td> </tr> </table> <p>Management in Attendance</p> <p>Garry Smith – Chief Executive Dr Denis Jury – Chief Planning & Funding Officer Dr Margaret Wilsher – Chief Medical Officer Brent Wiseman - Chief Financial Officer Greg Balla – Director Performance & Innovation Taima Campbell – Executive Director Nursing Naida Glavish – Chief Advisor Tikanga, GM Maori Health Janice Mueller – Director Allied Health Vivienne Rawlings – General Manager Human Resources Ian Bell - Board Administrator</p> <p>Apologies</p> <p>Rob Cooper had been granted leave of absence.</p>	Dr Lester Levy (Chair)	Jo Agnew	Peter Aitken	Judith Bassett	Susan Buckland	Dr Chris Chambers	Dr Lee Mathias	Robyn Northey	Gwen Tepania-Palmer	Ian Ward
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Peter Aitken	Judith Bassett										
Susan Buckland	Dr Chris Chambers										
Dr Lee Mathias	Robyn Northey										
Gwen Tepania-Palmer	Ian Ward										
3	CONFLICTS OF INTEREST										
	There were no declarations of conflicts of interest for any item on the agenda.										
4	CONFIRMATION OF MINUTES 2 MARCH 2011										
	<p><u>Moved Gwen Tepania-Palmer; seconded Jo Agnew</u></p> <p><i>That the minutes of the Auckland District Health Board meeting held on 2 March 2011 be confirmed as a true and correct record.</i></p> <p><u>Carried</u></p>										
5	ACTION POINTS 2 MARCH 2011										
	The budget 2011 - 2012 would be considered in public exclusion.										

6	CHAIRMAN'S REPORT
	<p>Ministerial permission had been obtained to have joint committees with Waitemata DHB for Community and Public Health Advisory Committee, Disability Support Advisory Committee and Maori Health Gain Advisory Committee. The Chair proposed moving to a six week meeting cycle having 8 Board, Finance and Hospital Advisory Committee meetings and 4 meetings for the Disability Support Advisory Committee, Maori Health Gain Advisory Committee and Pacific Health Advisory Committee. The Chair also allocated Board members as points of accountability to each of the Board's 10 priorities.</p> <p>There will be an iPad trial to determine whether the Board can make a full move to electronic Board papers.</p>
7.1	Chief Executive's Summary
	<p>The Annual Plan had been delivered to the National Health Board ahead of time although there were last minute changes to the indicators following new advice. Feedback was expected by the end of April. Work was continuing on the Plan, particularly section 3, reformatting and focusing on measures and numbers.</p> <p>There had been a valuable meeting with the National Hauora Coalition establishing a point of contact for the relationship.</p> <p>The failure of the continuous power supply when it underwent its six monthly test caused very short-term disruption to electives and a post event review would be undertaken. There is to be an increase in the frequency of testing.</p> <p>Regional Shared Services had been established with transfer of staff and the work of Vivienne Rawlings and Brent Wiseman was acknowledged.</p> <p>The overall forecast to year end was breakeven with planning and actions to deliver the results although there was pressure in the provider arm to achieve the elective target, which affects revenue as well as costs of labour and direct treatment costs.</p>
7.2	Better Sooner More Convenient
	<p>There was increased confidence in the Access to Diagnostics Radiology target being met. With the consolidation of PHOs, rather than each PHO having contracts with each DHB, the mechanism to have a single point of contact for each PHO had been developed on the basis of a host DHB, which dealt with transactional issues and contracts, and partner DHBs which participated in strategic directions.</p> <p>There was increased confidence that the Minor Surgery Skin Lesions target would be met.</p> <p>Bernard Te Paa (Counties Manukau District Health Board) was responsible for Maori Service Development and it was suggested that he be invited to the CPHAC meeting to talk to the lack of progress around this target.</p>
7.3	Regional Service Planning Progress Summary
	<p>The Northern Region's Health Plan was provided under separate cover and Margaret Wilsher's leadership was acknowledged as was the strong clinical engagement across the region. The Plan was bold but had been developed in collaboration with clinical managers and had been strongly challenged in workshops, which had been an important process. There was a willingness to focus on the patient and take a big picture view. While the Plan identified areas as requested by the National Health Board other services were not ignored but were business as usual. The budget for the Plan was approximately \$1.3m across the region, plus staff time, and governance would be through the Steering Committee with the ultimate point of authority being the Regional Governance Group comprised of Chairs, CEOs and CMOs. There were defined</p>

	<p>outcomes for the first year.</p> <p>This plan demonstrated the DHBs ability to work together, however, there was a need to understand more clearly the connections between the Minister of Health's expectations, the National Health Boards priorities, the Northern Region's Health Plan and how they informed the individual District Health Boards Annual Plans. The next piece of work would be on an implementation plan and a matrix to work against.</p> <p><u>Moved Ian Ward; seconded Susan Buckland</u></p> <p><i>That the ADHB endorses the Northern Region's Health Plan acknowledging that the budget is yet to be developed.</i></p> <p><u>Carried</u></p>
7.4	Minister's Six Health Priorities 2010 - 2011
	<p>Work was being undertaken on diabetes with an increase in access through coordinators working at the practice level. In terms of self management, percentages had not changed over two years and there was a risk that as access improved the percentage may in fact decrease. There had been a slight increase in immunisation rates and, with audits of practice records, a further increase was expected and there was more confidence that the target would be met by year end.</p>
9.1	DAP Projects Report
	<p>This was an overarching summary. The Tamaki project was being rescoped.</p>
10.1	Finance Committee Recommendations
	<p>Crown Health Financing Agency</p> <p><u>Moved Lee Mathias; seconded Gwen Tepania-Palmer</u></p> <p><i>That the Auckland District Health Board agrees that the proposed repayment of \$10.5m to CHFA due in March 2011, as contained in the District Annual Plan 2010 - 2011, be suspended and that the amount be lodged in an amortisation fund.</i></p> <p><u>Carried</u></p> <p>Supply of Standard Catalogue Office Furniture</p> <p><u>Moved Robyn Northey; seconded Lee Mathias</u></p> <p><i>That the ADHB approves Gregory Commercial Furniture NZ Ltd (GCF) as the preferred supplier for purchase of all standard catalogue office furniture.</i></p> <p><u>Carried</u></p> <p>Direct Negotiations Outsourced Surgical Procedures</p> <p><u>Moved Gwen Tepania-Palmer; seconded Ian Ward</u></p> <p><i>That the ADHB grants a dispensation to enter into direct negotiation with MercyAscot, Southern Cross, Gillies Hospital, St Marks Hospital, Laparoscopy Auckland and Auckland City Surgical Services, for the provision of outsourced surgical procedures.</i></p> <p><u>Carried</u></p> <p>Auckland Region DHB Electronic Referrals – Phase 1</p> <p>This had been approved by the Finance Committee however they expressed serious concern at having to provide more funding and also the change of project management part way through the project.</p> <p><u>Moved Lee Mathias; seconded Robyn Northey</u></p>

That the ADHB endorses that the Auckland DHB, Counties Manukau DHB and Waitemata DHB Boards approve additional capital funding of \$165K to ensure full implementation of the Auckland Regional Electronic Referrals solution. This additional funding is required to cover a forecasted shortfall in the current capital budget of \$1,380K.

ADHB's share of the additional capital funding is \$55K and it is suggested that this is funded from the IMTS capital budget through substitution of capital funds assigned to projects that have been or will be delayed.

Carried

Duel Energy Linear Accelerator

Moved Ian Ward; seconded Robyn Northey

That the ADHB approves the dispensation from tender and purchase of a linear accelerator from Varian Medical Systems. The estimated price is \$2.9m (dependent on US\$ exchange rate). \$463,000 is budgeted in 2010/11 for the deposit, with the remainder budgeted in 2011/12. A full capital expenditure proposal is still required to be presented to the Board.

Carried

Lease 99 Grafton Road

Moved Lee Mathias; seconded Gwen Tepania-Palmer

That the ADHB approves the Variation of Lease and Rent Review for the property at 99 Grafton Road, Grafton for an initial 6 year period with 2 Rights of Renewal of 3 years each and delegates authority to the Chief Executive Officer to execute the Deed.

Carried

Implementing a Metro Auckland Regional After-Hours Network

Moved Ian Ward; seconded Lee Mathias

That the Finance Committee recommends that the ADHB Board:

- 1. Approves the issuing of an regional request for proposals (RFP) for the development of the Auckland Regional After-hours Network;*
- 2. Notes that the overall objective of this RFP is to implement an affordable, sustainable, integrated After-hours network for the Auckland region that reflect locality needs;*
- 3. Notes that Counties Manukau District Health Board will manage the RFP process on behalf of the Metro Auckland DHBs;*
- 4. Notes Ministerial support for the RFP approach and timeframes committed to through our District Annual Plan.*

Carried

10.2	Finance Report
	The surplus for the month was \$4.7m and year to date \$5.2m which was favourable to budget and provided a base to move forward with an expectation to break even at year end. Pressure points were elective revenue and the costs of labour and direct treatment costs.
11	GENERAL BUSINESS
	There were no items of General Business.

12	PUBLIC EXCLUSION						
	<p><u>Moved Susan Buckland; seconded Jo Agnew</u></p> <p><i>That, in accordance with the provisions of Schedule 3, Clauses 32 and 33, of the New Zealand Public Health and Disability Act 2000, the public be excluded for consideration of Item 12.</i></p> <p><i>The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under the above clause for the passing of this resolution are as follows:</i></p> <table border="1" data-bbox="199 526 1364 862"> <thead> <tr> <th data-bbox="199 526 582 627">General subject of each matter to be considered:</th> <th data-bbox="582 526 981 627">Reason for passing this resolution in relation to each matter:</th> <th data-bbox="981 526 1364 627">Ground(s) under clause 34 for the passing of this resolution:</th> </tr> </thead> <tbody> <tr> <td data-bbox="199 627 582 862"> 12.1 Confidential Board Minutes 2 March 2011 12.2 Shared Services Steering Group Update 12.3 Budget 2011 - 2012 </td> <td data-bbox="582 627 981 862"> To enable the Board to carry on without prejudice or disadvantage commercial activities and negotiations: Official Information Act 1982 s.9(2)(i) and s.9(2)(j) </td> <td data-bbox="981 627 1364 862"> That the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under s 9 of the Official Information Act 1982. </td> </tr> </tbody> </table> <hr/> <p><u>Carried</u></p> <p>The items discussed in public exclusion were the Confidential Board Minutes 2 March 2011, Shared Services Steering Group Update and the Budget 2011 - 12.</p> <p><u>Moved Robyn Northey; seconded Jo Agnew</u></p> <p><i>That the meeting resume in public.</i></p> <p><u>Carried</u></p>	General subject of each matter to be considered:	Reason for passing this resolution in relation to each matter:	Ground(s) under clause 34 for the passing of this resolution:	12.1 Confidential Board Minutes 2 March 2011 12.2 Shared Services Steering Group Update 12.3 Budget 2011 - 2012	To enable the Board to carry on without prejudice or disadvantage commercial activities and negotiations: Official Information Act 1982 s.9(2)(i) and s.9(2)(j)	That the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under s 9 of the Official Information Act 1982.
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	NEXT MEETING						
	<p>The meeting closed at 3:48 pm</p> <p>The next scheduled meeting is : 2:00pm, Wednesday 4 May 2011 A+ Trust Room Clinical Education Centre Level 5, Auckland City Hospital Grafton</p>						
<p>CONFIRMED</p> <p>CHAIR: DATE:</p>							